Allerton Public Library District
Board of Trustees
Building and Grounds Committee Meeting Minutes
October 29, 2025

Meeting called to order at 3:02pm. In attendance were Trustees Jeff Clodfelter, Mike Harris, and Sue Gortner. Director Waldrep was also in attendance. Minutes from October 16, 2024 were reviewed. One correction needed – the date should be 2024. Mike Harris moved to accept the minutes. All approved.

During a walkthrough of the building and around grounds the following items were noted: weeds need to be sprayed and pulled more frequently, at least once a month. The three Hosta plants near the crabapple tree can be pulled out. The irrigation hoses near that same tree can be cut/clamped and gotten rid of. Two staff only parking signs are needed. The siding on the front of the library needs to be power washed. We may want to consider a sidewalk from the new park leading to the library. The wallpaper in the program room needs to be re-glued. The committee checked the battery of the AED – it's good for 5 years. Suggested that the staff use our equipment for training.

We still need to get rid of the large bulletin board. Mike Harris will contact Tony Kirkman at Piatt County Mental Health Center and Director Waldrep will contact Willow Tree. Maybe Shaggy could haul it if needed. Discussed the option of a study pod as Director Waldrep viewed one at the recent ILA Conference. Questions were raised about the feasibility – how many other small libraries have one, how often are they used, and the cost which might be prohibitive. We have two machines that need disposing– one a projector and the other is the microfilm/microfiche that doesn't print anymore. Maybe we can dispose of during the next Soil & Water Conservation District recycling day. We need to purchase new computer chairs with grant money. Sue Gortner mentioned there is a chair store in Champaign near Mattis and Curtis.

Meeting adjourned at 4:10pm.

Minutes approval unanimously 10/28/26 and submitted by Sherry Waldrep.